

**School Administration**

<b>Administrative Procedure:</b> Temporary Guardianship			
<b>EFFECTIVE DATE:</b> September 28,2011	<b>R E F E R E N C E S</b>	<b>ADMINISTRATIVE PROCEDURE CODE:</b> 1.A.230	
<b>AMENDED DATE:</b>		Policy Reference	
		Legal Reference	

There will be circumstances when schools are requested to register students who are not living with their parent(s) and/or legal guardian(s). Student registrations are to be processed in accordance with the Provincial Enrollment Guideline's, inclusive of the Funding of Temporary Resident Guidelines. Prior to registering students who do not live with their parent(s) and/or legal guardian(s), contact must be made with the Superintendent's office. Once approval to register has been granted, the Temporary Guardianship form must be completed and submitted with the student's registration package.



# BORDER LAND

Temporary

## SCHOOL DIVISION

### Guardianship

The information below is required when a student is attending a Border Land School Division school and will be living within the catchment area of the school but with someone other than their parent(s) and/or legal guardian(s). The parent(s) and/or legal guardian(s) need to provide this information acknowledging that they are aware of the living arrangements for their child(ren) and that they are still legally responsible for the education and the well-being of their child(ren).

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Student Name: \_\_\_\_\_ School: \_\_\_\_\_

Birthdate: \_\_\_\_\_

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Parent/Legal Guardian Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_ (H)  
\_\_\_\_\_ (W)

Date: \_\_\_\_\_ (C)

Parent/Legal Guardian Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_ (H)  
\_\_\_\_\_ (W)

Date: \_\_\_\_\_ (C)

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Temporary Guardian Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_ (H)  
\_\_\_\_\_ (W)

Date: \_\_\_\_\_ (C)

Notarized by a Lawyer or Commissioner of Oaths

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_

This personal information is being collected under the authority of Border Land School Division policy and will be used **for purposes of divisional administration and the delivery of programming to our students**. It is protected by the Protection of Privacy provisions of The Freedom of Information and Protection of Privacy Act. If you have any questions about the collection, contact the Division's Secretary Treasurer at 120 – 9<sup>th</sup> Street NW Altona MB R0G 0B1 (204) 324-6491.